



## Getting Started with the Tool for Declaring the Characteristics of Your Packaging for Recyclability Calculations.

Objective of the portal and context.



**E<sup>3</sup> Conseil**, an expert firm in Environmental Economics and Extended Producer Responsibility (EPR), has been appointed by **Disneyland Paris** to collect, via a dedicated portal, information relating to the **packaging** of products delivered by its suppliers, in order **to calculate their recyclability**, in compliance with French regulations.

This portal provides a secure personal workspace for each Disneyland Paris supplier.



Thank you for your **essential cooperation**.

# How to access the portal and useful information.



You will receive an email from **suppliersDYP** allowing you to access the **Disneyland Paris Supplier Portal** following the webinar.

Please check your inbox, including your spam folder.  
If you have not received anything, contact us at: **support@e3conseil.com**.



## **Please ensure you have:**

- Technical specification sheets for your packaging, provided by the manufacturer.
- Any documentation relating to the characteristics of the materials used in your packaging (plastic, paper, glass, etc.), including specific treatments (barrier layers, varnishes, inks, etc.).



The screenshot shows the 'Supplier Space' login page for Disney Land Paris. It features a central white form with three input fields: 'E-mail', 'Password', and 'Confirm password', followed by a red 'Confirm' button. The page is annotated with four numbered steps: 1. Enter the email address to which the access link was sent. 2. Create your password. It must contain at least: 8 characters: 1 uppercase letter, 1 lowercase letter, 1 digit & 1 special character: !.@#\$%^&\*() ,;: . 3. Confirm your password. 4. Validate. A speech bubble in the top right corner states: 'You can select the language at any time: English or French.' The page also includes the Disney Land Paris logo, a language selector icon, and a 'SECURE WEBSITE' badge.

1 Enter the email address to which the access link was sent.

2 Create your password. It must contain at least: **8 characters:**  
1 uppercase letter, 1 lowercase letter, 1 digit & 1 special character:  
**!.@#\$%^&\*() ,;: .**

3 Confirm your password.

4 Validate.

You can select the language at any time:  
**English or French.**

Supplier Space

E-mail

Password

Confirm password

Confirm

SECURE WEBSITE

E<sup>3</sup>conseil ©E<sup>3</sup> Conseil Legal notice & Terms FAQ

URL : [suppliers.e3conseil.com](https://suppliers.e3conseil.com)

# Terms and Conditions of Use.

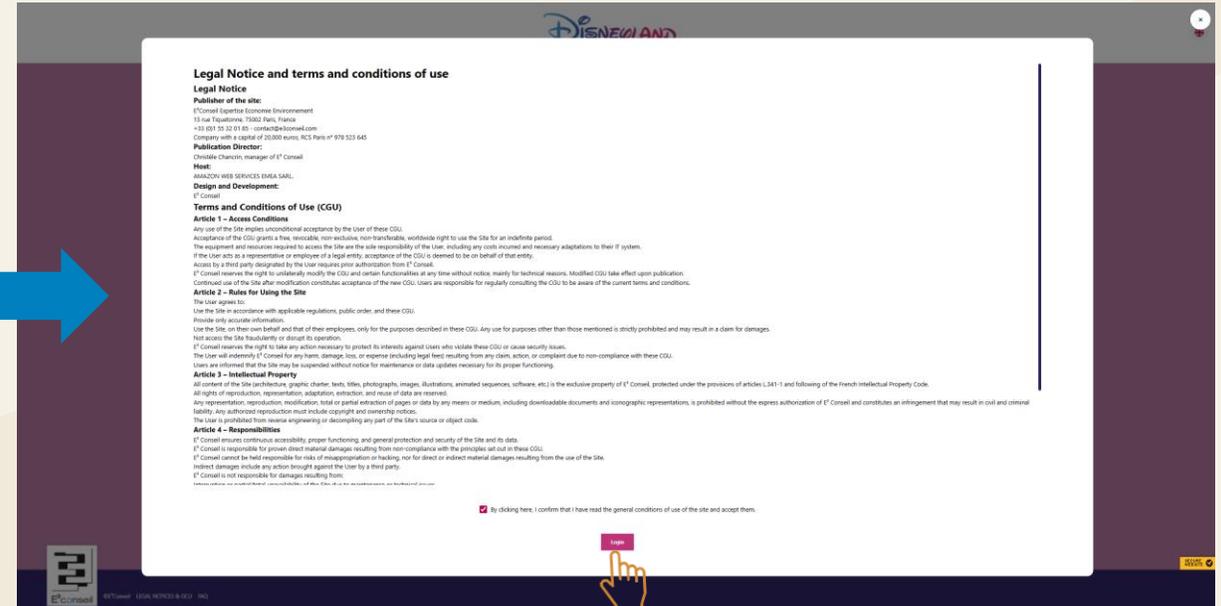
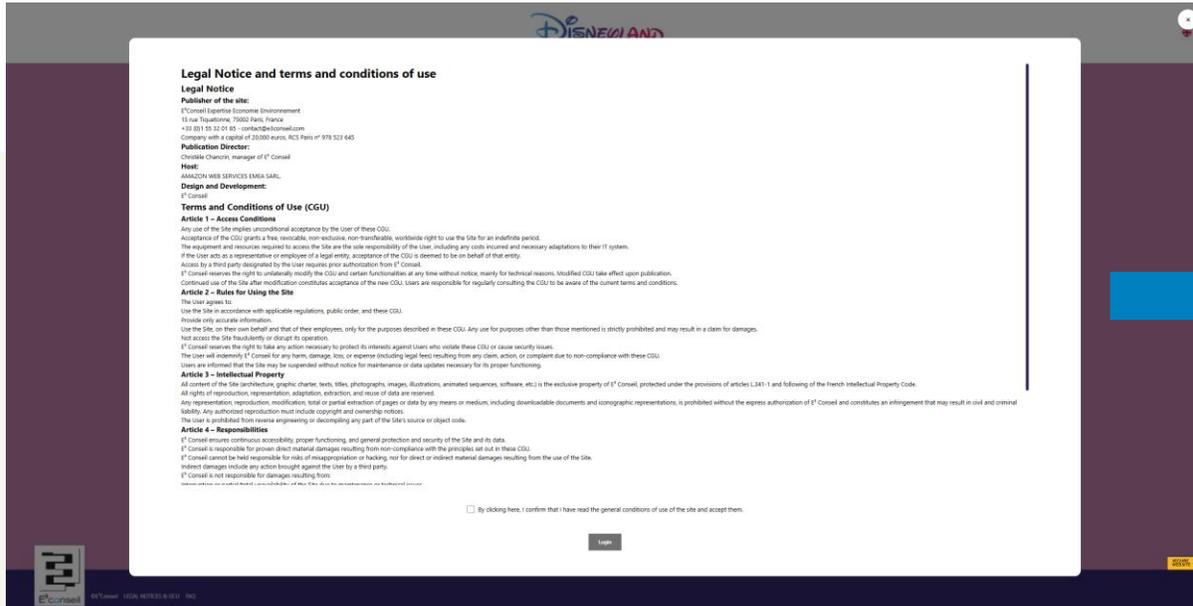
A window will display the Terms and Conditions.

1

Read the Terms and Conditions.

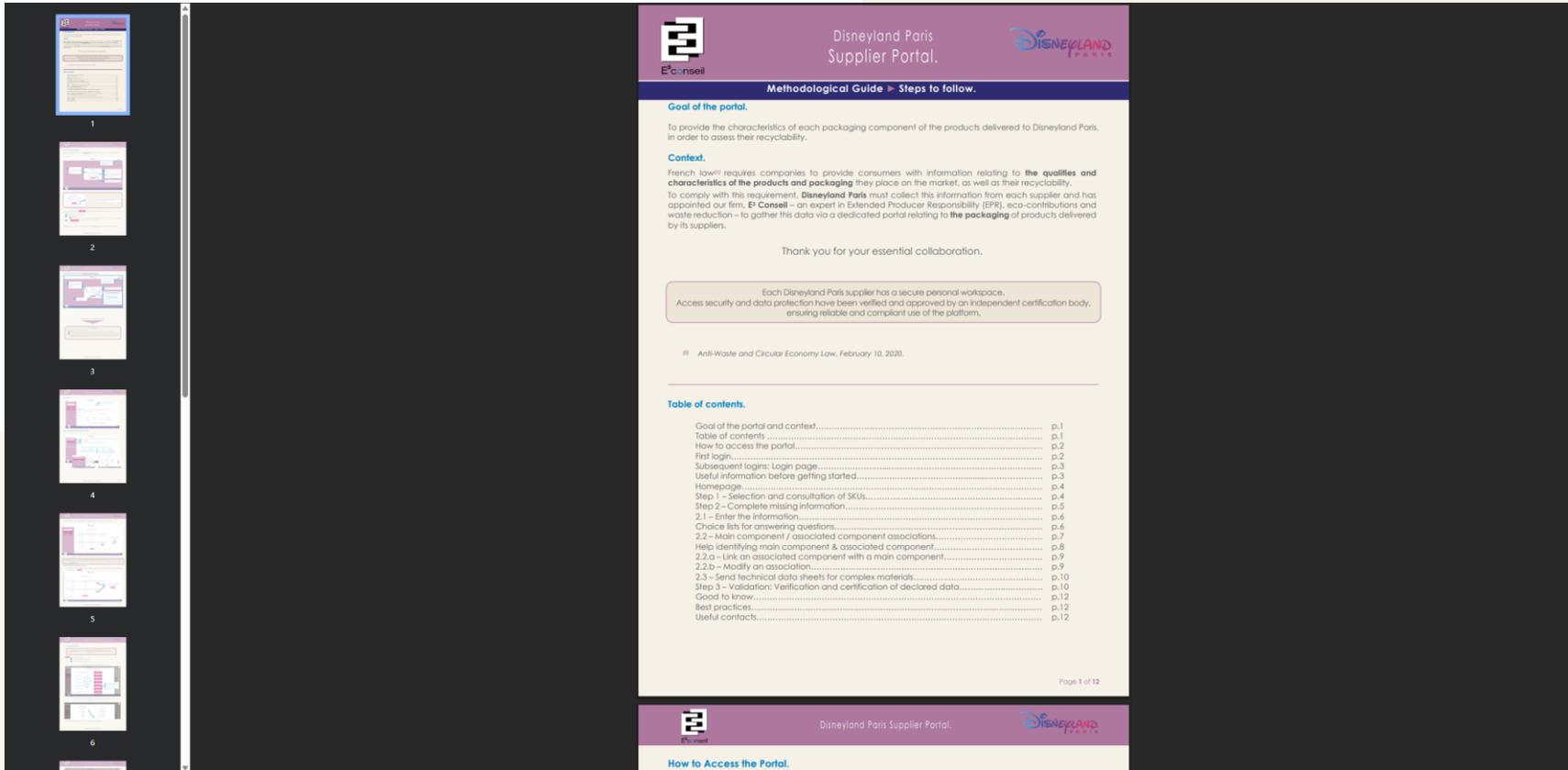
2

Tick the “I accept” checkbox,  
Click Log in.



Once your login details have been entered, you must accept the Terms and Conditions in order to access your personal workspace.

When you confirm the Terms and Conditions, the Methodological Guide automatically opens in a new browser tab.



This guide will help you navigate the Disneyland Paris Supplier Portal. It is important to read it carefully before you start using the portal. You can download it.



You can select the language at any time:  
**English or French.**

Enter your email address.

Supplier Space

E-mail

.....

Forgot your password?

Login

If you have forgotten your password, contact support at: [support@e3conseil.com](mailto:support@e3conseil.com)  
Please specify "forgotten password".  
You will receive a new login link to create a new password.

Validate.



URL : [suppliers.e3conseil.com](https://suppliers.e3conseil.com)

For subsequent logins, please use the same email address as for your first login.



Supplier number and name provided by Disneyland Paris.

289 - TEST SUPPLIER

List of product references

836462541250

123456789012

234567890123

Welcome to your personal space.

Disneyland Paris must collect from each of its suppliers specific information related to packaging in order to assess its recyclability in accordance with French regulatory requirements.

This dedicated space, developed by E<sup>3</sup> Conseil, allows you to complete and submit the requested information.

We thank you for your essential cooperation.

Click on a reference in the menu on the left or use the search bar to begin.

Useful Contacts:

Validated BOM sheet

Component and/or Material

Missing from the site? Or incorrect data?



Contact Disneyland Paris → [dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com)

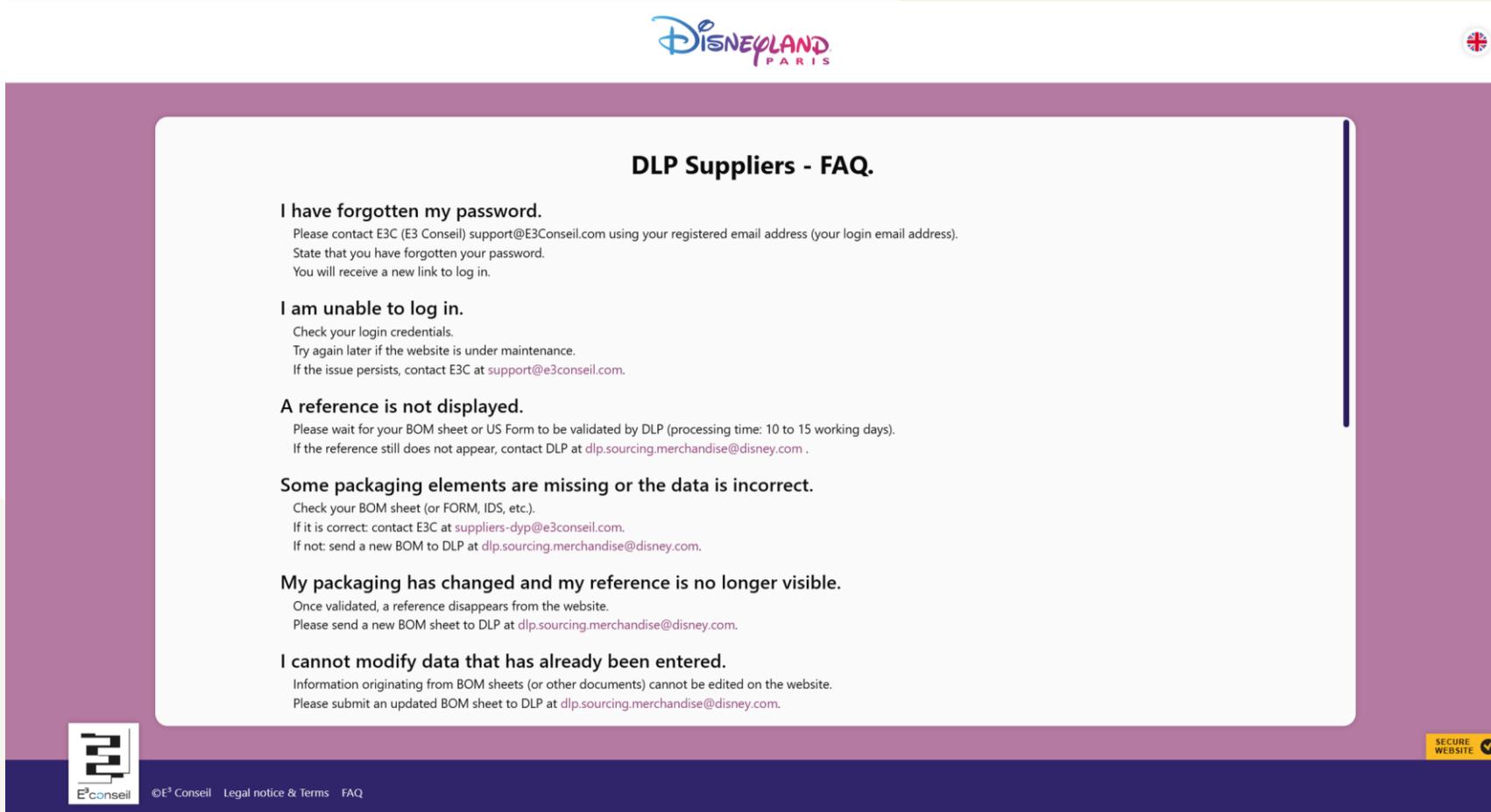
For any other questions?



Contact E<sup>3</sup> Conseil → [suppliers-dyp@e3conseil.com](mailto:suppliers-dyp@e3conseil.com)

Don't forget to consult the FAQ, accessible in the toolbar at the bottom of the site page.

Button to access the Methodological Guide.



The screenshot shows the 'DLP Suppliers - FAQ' page. At the top, there is the Disneyland Paris logo and a small flag icon. The main content area is titled 'DLP Suppliers - FAQ.' and contains seven FAQ items, each with a bold heading and a paragraph of instructions. At the bottom left of the page is the E3conseil logo, and at the bottom right is a 'SECURE WEBSITE' badge with a checkmark icon. The footer text reads '©E<sup>3</sup> Conseil Legal notice & Terms FAQ'.

**DLP Suppliers - FAQ.**

**I have forgotten my password.**  
Please contact E3C (E3 Conseil) [support@E3Conseil.com](mailto:support@E3Conseil.com) using your registered email address (your login email address).  
State that you have forgotten your password.  
You will receive a new link to log in.

**I am unable to log in.**  
Check your login credentials.  
Try again later if the website is under maintenance.  
If the issue persists, contact E3C at [support@e3conseil.com](mailto:support@e3conseil.com).

**A reference is not displayed.**  
Please wait for your BOM sheet or US Form to be validated by DLP (processing time: 10 to 15 working days).  
If the reference still does not appear, contact DLP at [dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com).

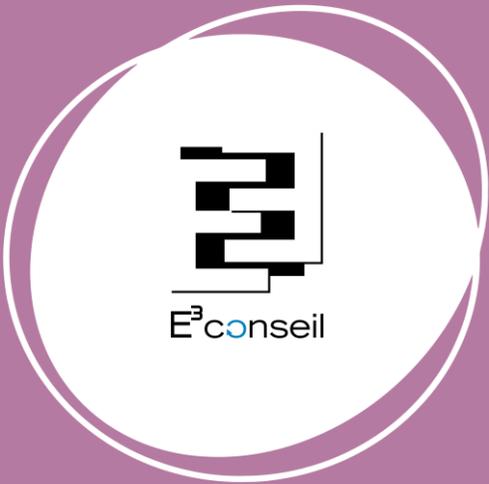
**Some packaging elements are missing or the data is incorrect.**  
Check your BOM sheet (or FORM, IDS, etc.).  
If it is correct: contact E3C at [suppliers-dyp@e3conseil.com](mailto:suppliers-dyp@e3conseil.com).  
If not: send a new BOM to DLP at [dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com).

**My packaging has changed and my reference is no longer visible.**  
Once validated, a reference disappears from the website.  
Please send a new BOM sheet to DLP at [dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com).

**I cannot modify data that has already been entered.**  
Information originating from BOM sheets (or other documents) cannot be edited on the website.  
Please submit an updated BOM sheet to DLP at [dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com).

 ©E<sup>3</sup> Conseil Legal notice & Terms FAQ 

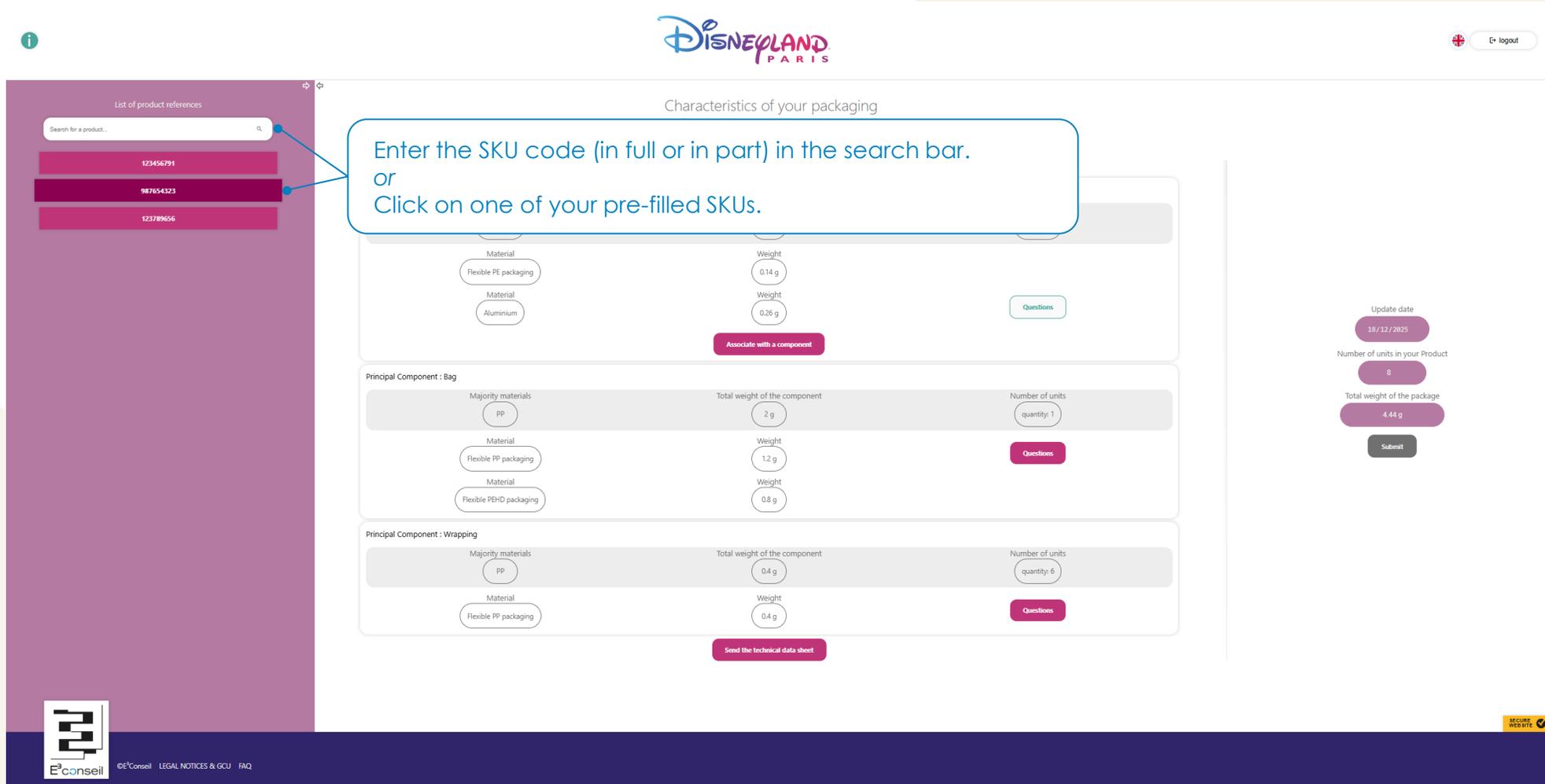
Click on “FAQ” in the portal’s footer to view answers to frequently asked questions. The page opens in a new tab.



# Step 1

## Consulting references.

# Step 1: Select and consult SKUs.



Disneyland PARIS

[- logout]

List of product references

Search for a product...

123456791

987654323

123789656

Characteristics of your packaging

Material: Flexible PE packaging, Weight: 0.14 g

Material: Aluminium, Weight: 0.26 g

Associate with a component

Principal Component : Bag

Majority materials: PP, Flexible PP packaging, Flexible PEHD packaging

Total weight of the component: 2 g, 1.2 g, 0.8 g

Number of units: quantity: 1

Questions

Principal Component : Wrapping

Majority materials: PP, Flexible PP packaging

Total weight of the component: 0.4 g, 0.4 g

Number of units: quantity: 6

Questions

Send the technical data sheet

Update date: 18/12/2025

Number of units in your Product: 8

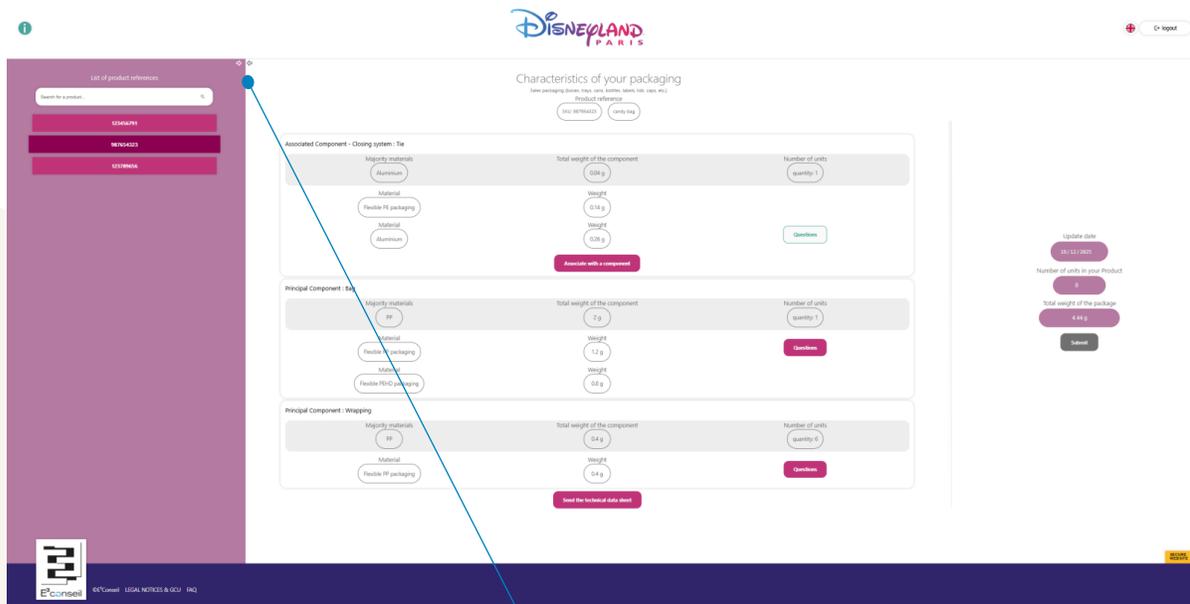
Total weight of the package: 4.44 g

Submit

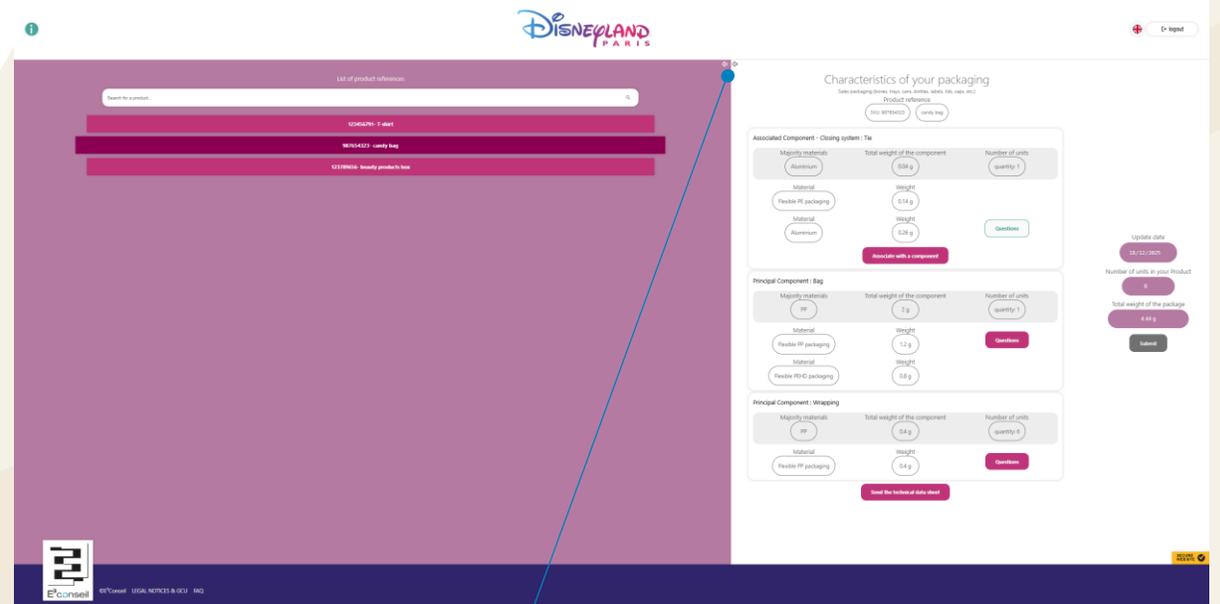
SECURE SITE

Once the reference has been selected, the characteristics of your product are displayed.

## Reference display options.

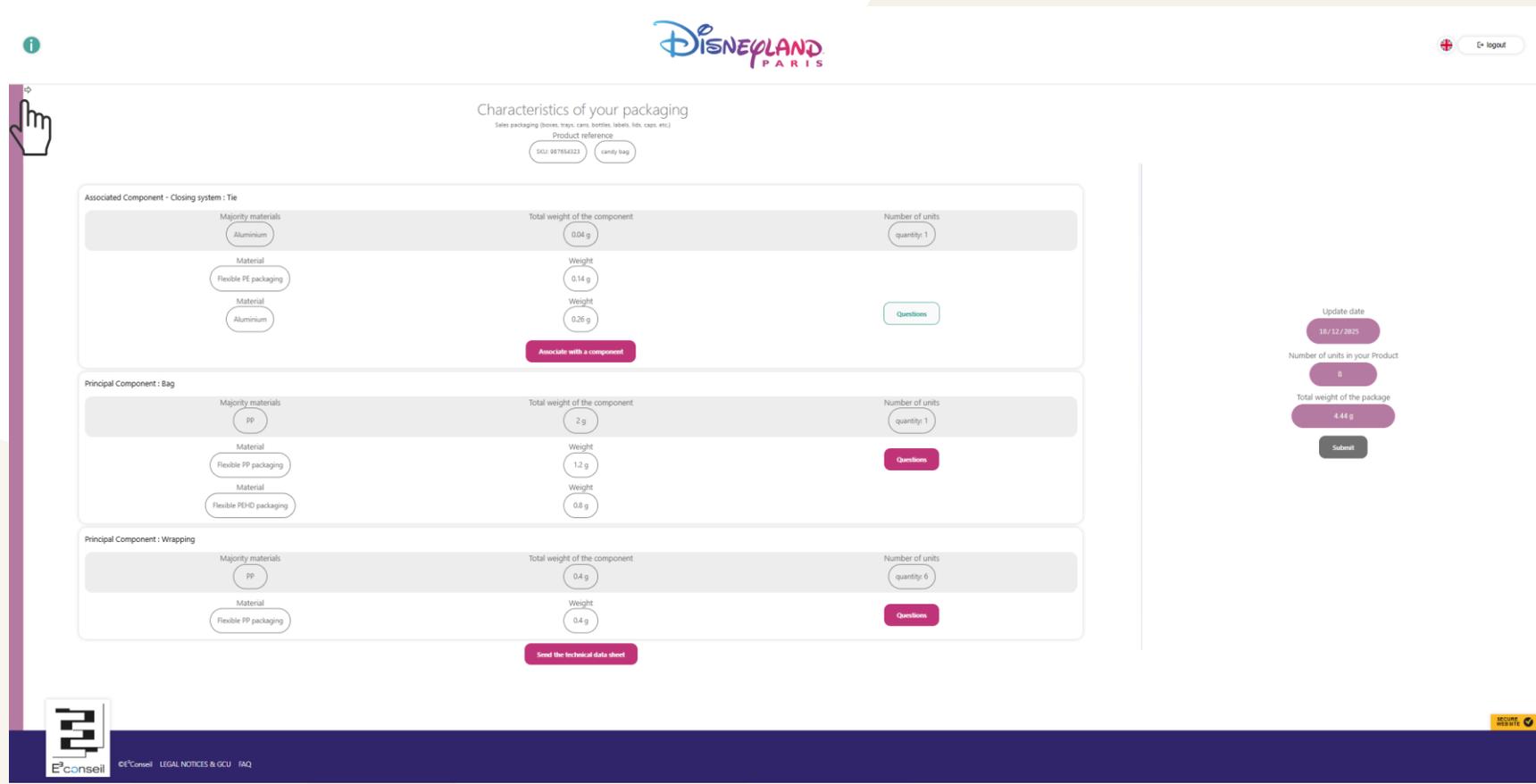


These buttons allow you to **expand or collapse the reference selection sidebar**.



When expanded, the sidebar displays the reference names in addition to the SKU.

## Display methods for references.



Disneyland PARIS

Characteristics of your packaging

Sales packaging (boxes, trays, cans, bottles, labels, lids, caps, etc.)

Product reference: SKU: 987654321, candy bag

Associated Component - Closing system: Tie	Total weight of the component	Number of units
Majority materials: Aluminium (0.04 g)	0.04 g	quantity: 1
Material: Flexible PE packaging (0.14 g)	0.14 g	
Material: Aluminium (0.26 g)	0.26 g	
<a href="#">Questions</a>		
<a href="#">Associate with a component</a>		

Principal Component: Bag	Total weight of the component	Number of units
Majority materials: Pp (2 g)	2 g	quantity: 1
Material: Flexible PP packaging (1.2 g)	1.2 g	
Material: Flexible PEH-D packaging (0.8 g)	0.8 g	
<a href="#">Questions</a>		

Principal Component: Wrapping	Total weight of the component	Number of units
Majority materials: Pp (0.4 g)	0.4 g	quantity: 6
Material: Flexible PP packaging (0.4 g)	0.4 g	
<a href="#">Questions</a>		
<a href="#">Send the technical data sheet</a>		

Update date: 18/12/2023

Number of units in your Product: 8

Total weight of the package: 4.44 g

[Submit](#)

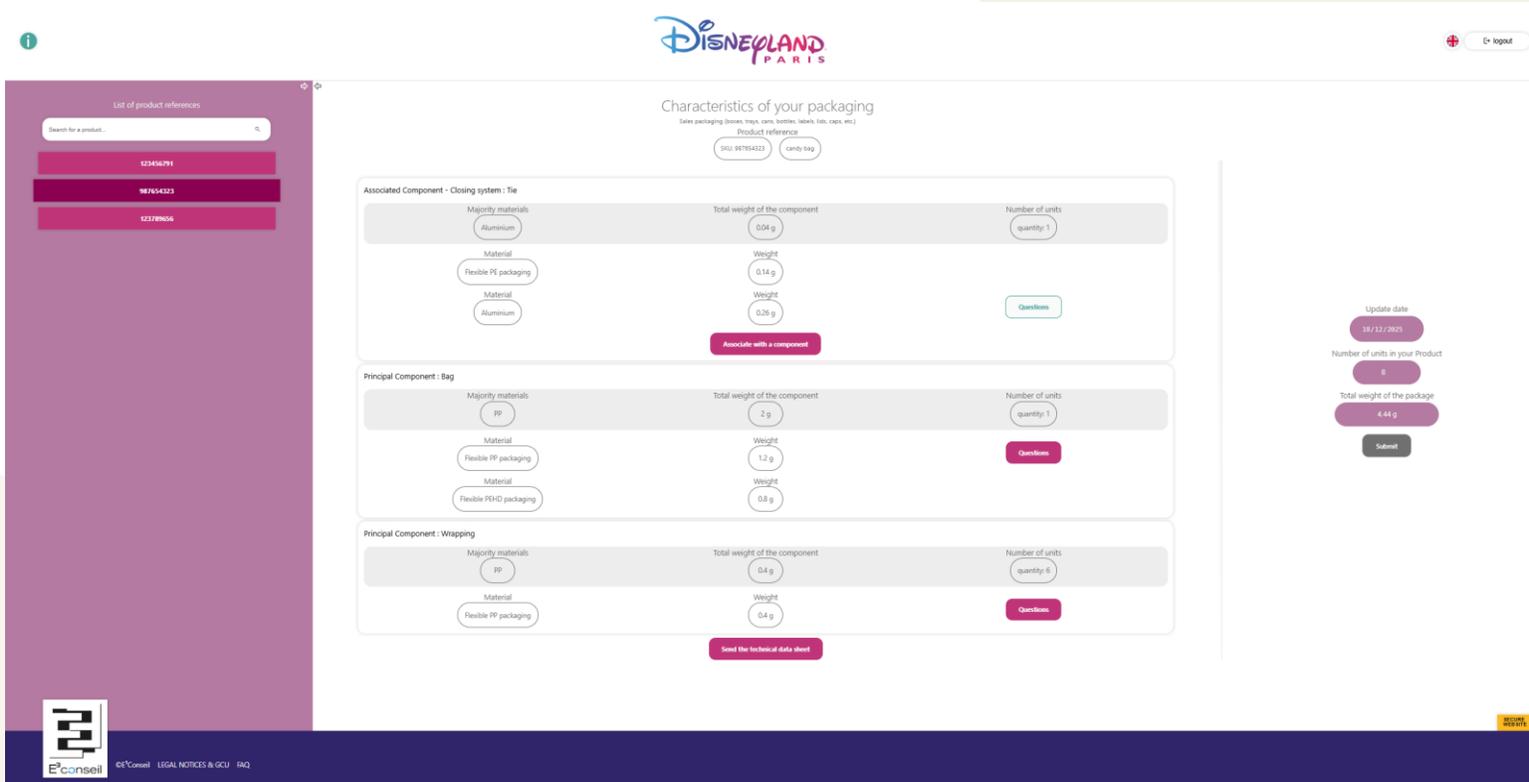
E3conseil | LEGAL NOTICES & GCL | FAQ



**Collapse the reference panel to display the packaging characteristics in full screen.**

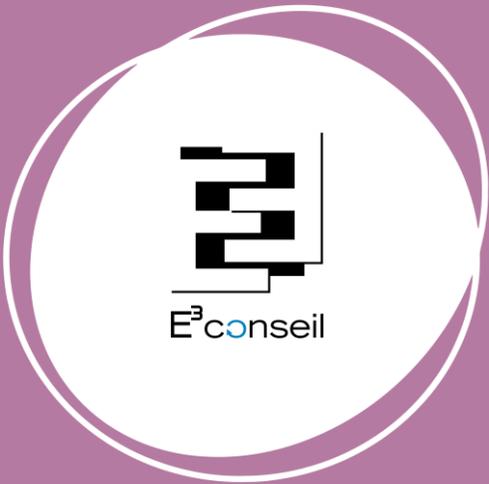
## General.

  
**Greyed-out fields cannot be modified.**




**If a component is missing or information is incorrect, please contact:**  
[dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com)

 **You cannot add or modify references. They are automatically populated based on the data provided to Disneyland Paris BOM – Bill of Materials (or FORM, IDS, etc.).**



# Step 2

## Main components and associated components.

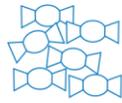
# Link an associated component with a main component.

## Identify main & associated component.

Candy bag



+



=

8 PACKAGING UNITS OR COMPONENTS  
(INCLUDING 7 MAIN PACKAGING ELEMENTS  
AND 1 ASSOCIATED PACKAGING ELEMENT)

1 bag with 1 link (the link is considered associated with the bag)

6 candy wrappers

Tshirt

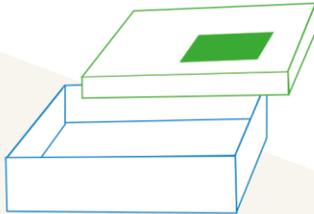


=

2 PACKAGING UNITS OR COMPONENTS  
(INCLUDING 1 MAIN PACKAGING ELEMENT  
AND 1 ASSOCIATED PACKAGING ELEMENT)

1 Label attached to the product with 1 link (the link is considered associated with the label)

Beauty products box



+



+



+



=

10 PACKAGING UNITS OR COMPONENTS  
(INCLUDING 4 MAIN PACKAGING ELEMENTS  
AND 6 ASSOCIATED PACKAGING ELEMENTS)

1 box with 1 lid, 1 product holder  
1 glued label (the lid, holder and glued label are considered to be associated with the box)

1 tube with 1 cap (the cap is considered associated with the tube)

1 bottle with 1 cork and 1 glued label (cork and label are considered associated with the bottle)

1 wrapping sheet

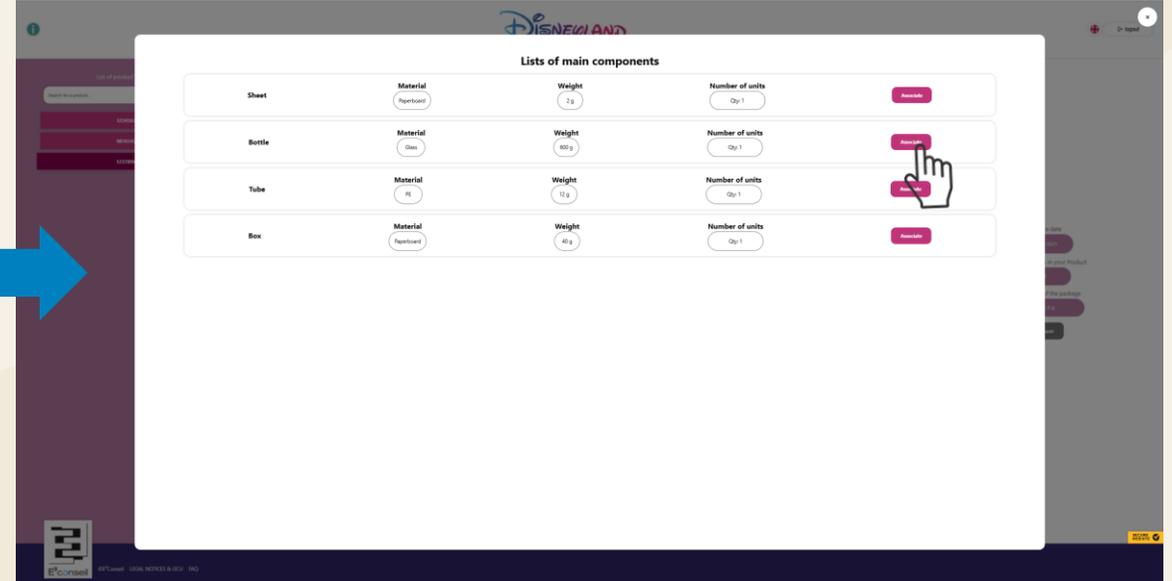
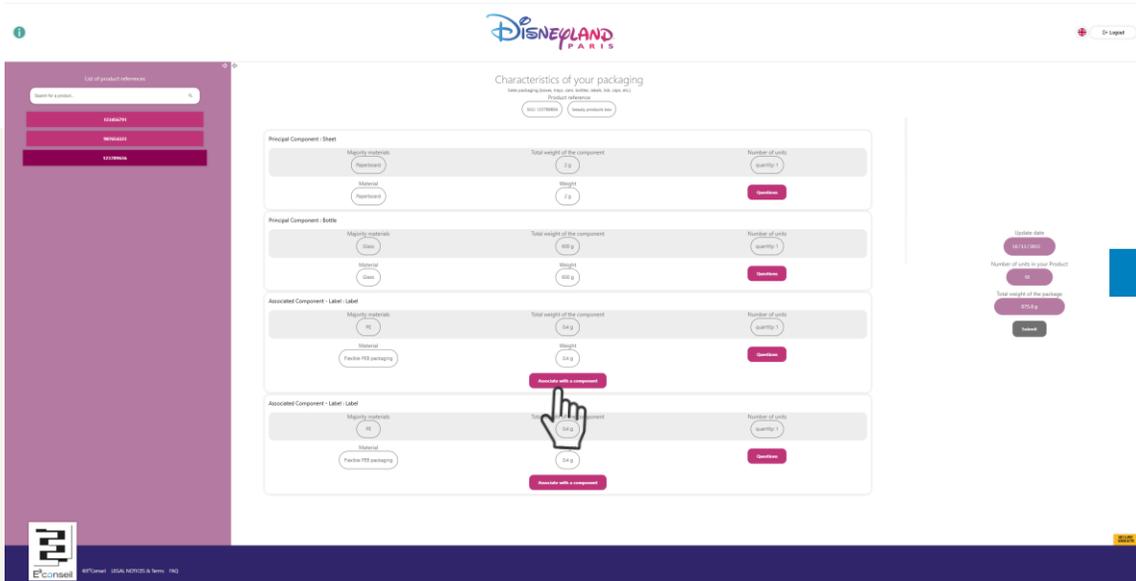
These concepts are essential for recyclability calculations.  
Main and associated components are predefined on the packaging characteristics page.

# Creating an association.

## Example: Backpack.

1 Click "Associate with a component".

2 A pop-up window opens. Select the correct main component.



# Example of component associations for a backpack.

**Associated components must be linked to the appropriate main component.**

Product reference: 12E3 HOLIDAYS BACKPACK.



- **1 & 2: Fastening and support elements:**  
Associated components ▶ 8 units.
- **3: Ties securing the labels to the bag:**  
Associated components ▶ 2 units.
- **3: Labels:**  
Main components ▶ 2 units.

**This backpack comes in 12 units.**

**In this example, the associated components must be linked to one of the “Label” main components.**

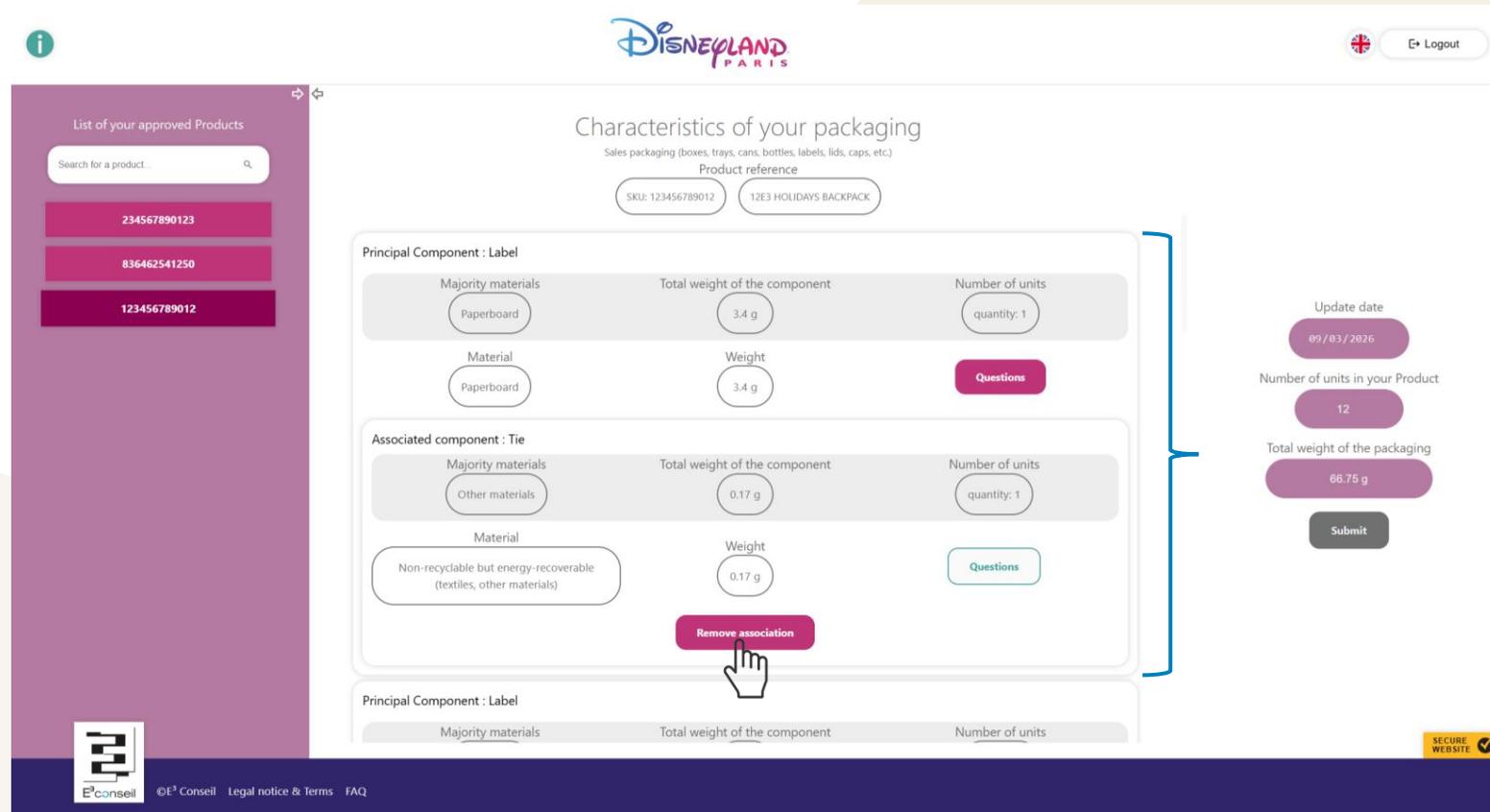
Associated components are predefined. They are always identified as “associated components” in the packaging characteristics.

**IMPORTANT - A label can be either a main component or an associated component:**

- **Main component:** The label is attached directly to the product;
- **Associated component:** The label is attached to another packaging component.

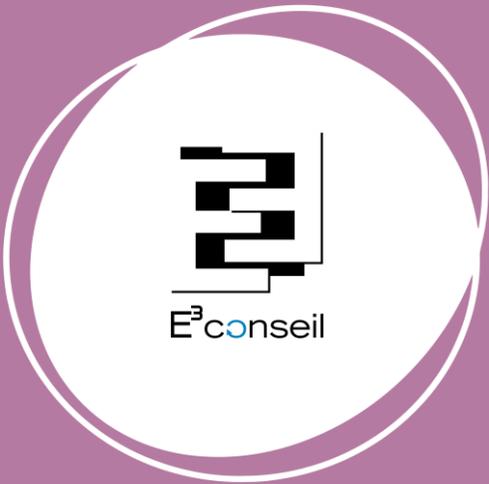
# Modifying an association.

Once associated, components are displayed together.



Remove association

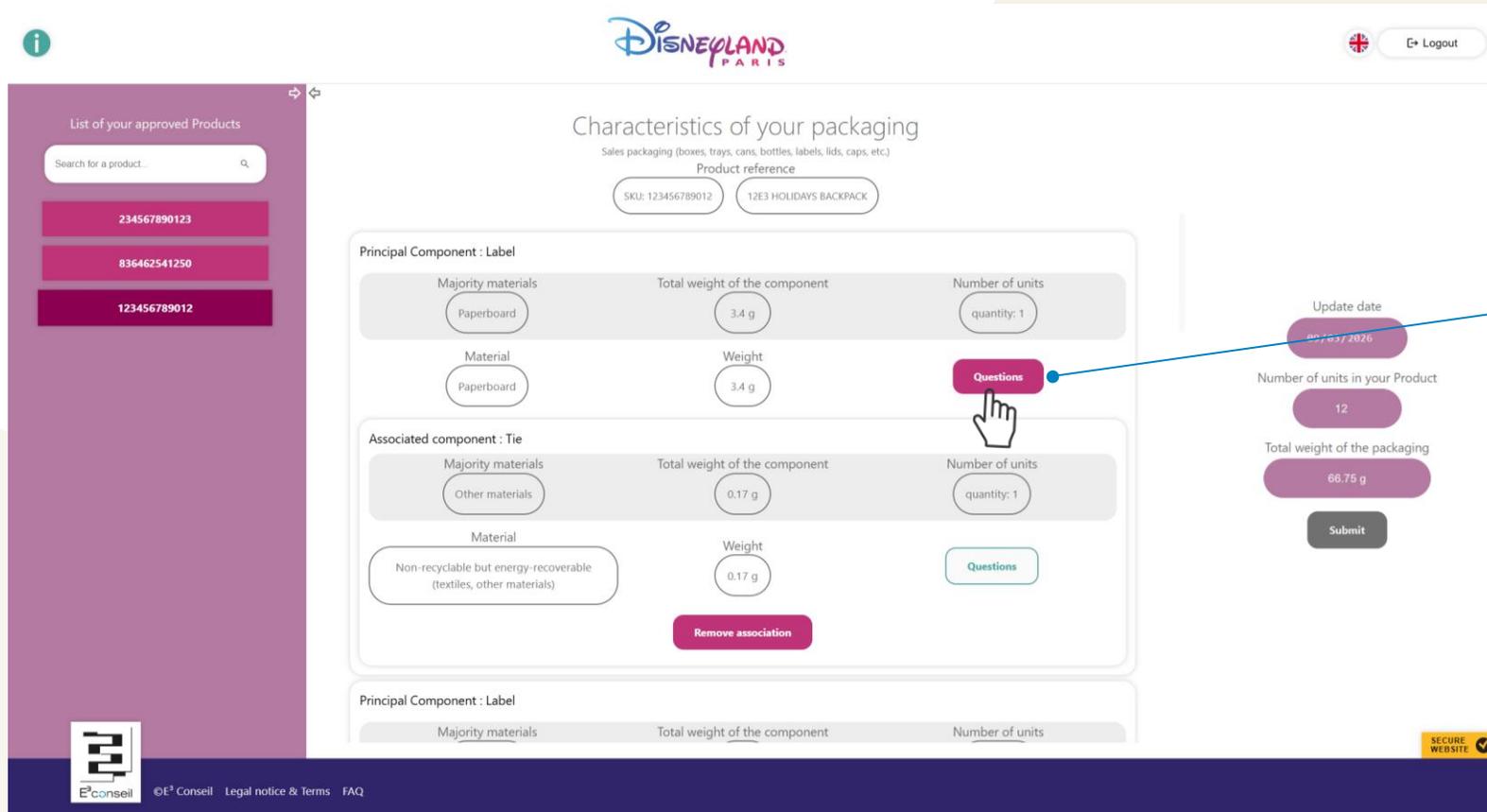
If an association is incorrect, you can remove it and select another main component.



Step 3  
Enter the information.

# Enter the Missing Information.

For each packaging component, answer the questions in the order of your choice.



Mandatory fields to be completed.

Clicking on **Questions** opens a window.

When the button **Questions** is displayed in green by default, no answer is required for this component. This usually corresponds to a material for which no recycling stream exists.

Regardless of the component, you can answer the various questions in any order that suits you.

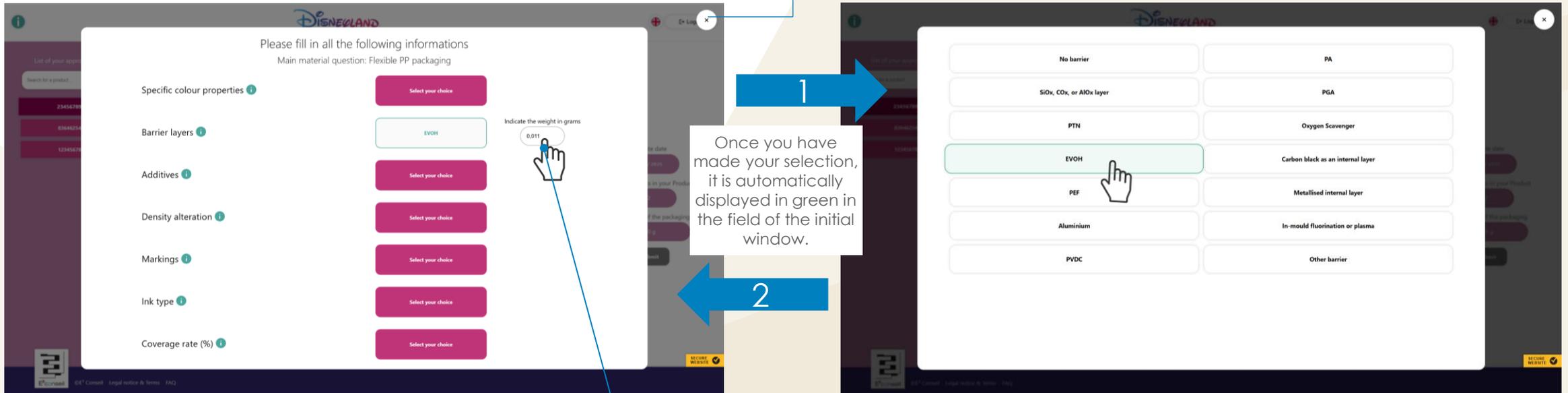
# Enter the Information.

## Windows « Choices & options ».

**1** Click on each «Select your choice» button».

Button to close the window.

**2** A window opens. Select the correct option.



Once you have made your selection, it is automatically displayed in green in the field of the initial window.

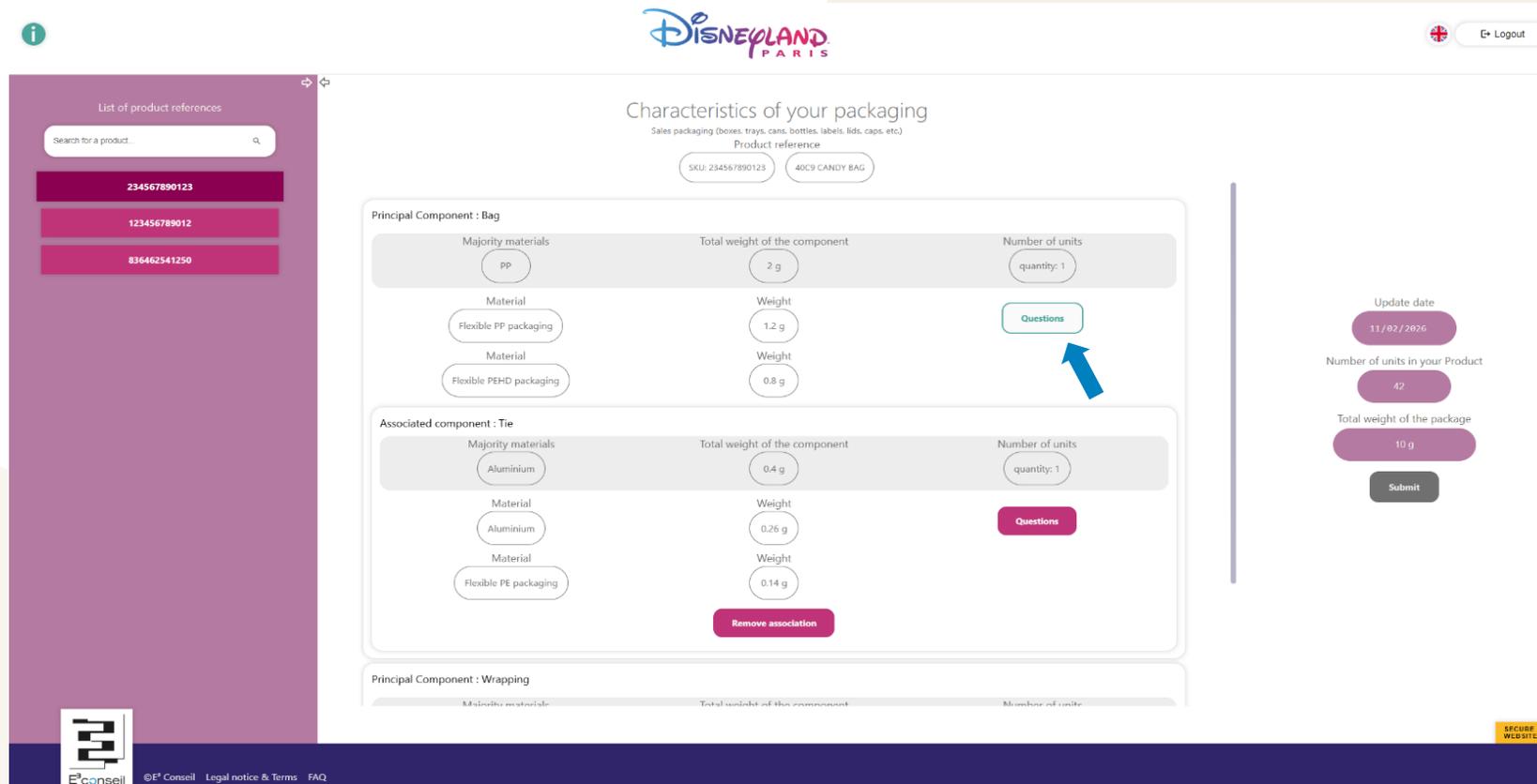
**i** Click the icon to view the definition of the terms used.

If required, enter weight information in grams, either via free text entry or using the arrows.

Select your choice

**All fields must be completed.**

## For each component of your packaging.

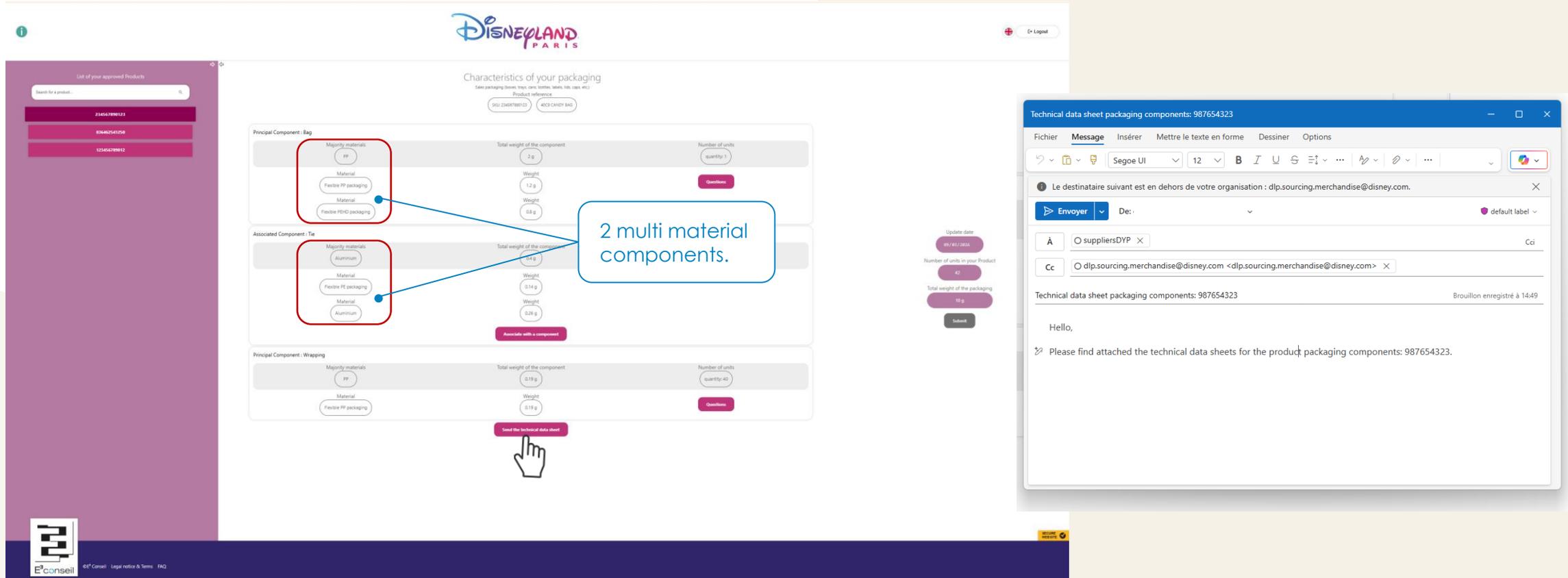


The screenshot displays the 'DisneyLAND PARIS' packaging characteristics tool. On the left, a sidebar titled 'List of product references' contains a search bar and three product reference buttons: 234567890123, 123456789012, and 836462541250. The main content area is titled 'Characteristics of your packaging' and shows details for '40C9 CANDY BAG' (SKU: 234567890123). It is divided into sections for 'Principal Component : Bag' and 'Associated component : Tie'. Each section contains a table of materials with their weights and a 'Questions' button. In the 'Principal Component : Bag' section, the 'Majority materials' table has a green 'Questions' button, which is highlighted by a blue arrow. The 'Associated component : Tie' section has a red 'Questions' button. On the right, a summary panel shows 'Update date: 11/02/2026', 'Number of units in your Product: 42', and 'Total weight of the package: 10 g', with a 'Submit' button below. The footer includes the E3conseil logo and copyright information.

Once all required information has been entered for a component, the button **Question** turns green.

# Complex components.

## Case of multi material components.



DisneyLAND PARIS

Characteristics of your packaging

Product reference: SDC2388788103, MCO3 CANDY BAG

Principal Component : Bag

Majority materials	Total weight of the component	Number of units
PP	2 g	quantity: 1
Material: Flexible PP packaging	Weight: 1,2 g	
Material: Flexible PEHD packaging	Weight: 0,8 g	

Associated Component : Tie

Majority materials	Total weight of the component	Number of units
Aluminium	0,1 g	
Material: Flexible PE packaging	Weight: 0,14 g	
Material: Aluminium	Weight: 0,28 g	

Principal Component : Wrapping

Majority materials	Total weight of the component	Number of units
PP	0,19 g	quantity: 40
Material: Flexible PP packaging	Weight: 0,19 g	

2 multi material components.

Send the technical data sheet

Technical data sheet packaging components: 987654323

Le destinataire suivant est en dehors de votre organisation : dlp.sourcing.merchandise@disney.com.

Envoyer De: default label

À: O suppliersDYP X Cci

Cc: O dlp.sourcing.merchandise@disney.com <dlp.sourcing.merchandise@disney.com> X

Technical data sheet packaging components: 987654323 Brouillon enregistré à 14:49

Hello,

Please find attached the technical data sheets for the product packaging components: 987654323.

If a component is made of multiple materials, you must send the technical data sheets: click the button **Send the technical data sheet** to open your email application. **Technical data sheets must be sent by email in PDF.**

## Example: Candy bag.

### Example: Candy bag – sending technical data sheets.

Product reference: 40C9 CANDY BAG.



- **Candy bag:**  
Main component ▶ 1 unit, made up of 2 materials (PP plastic + HDPE plastic).
- **Tie:**  
Associated component ▶ 1 unit, made up of 2 materials (aluminium + PE plastic).
- **Candy wrappers:**  
Main components ▶ 40 units, made up of 1 material.

The packaging of this candy bag consists of a total of 42 units.

#### IMPORTANT

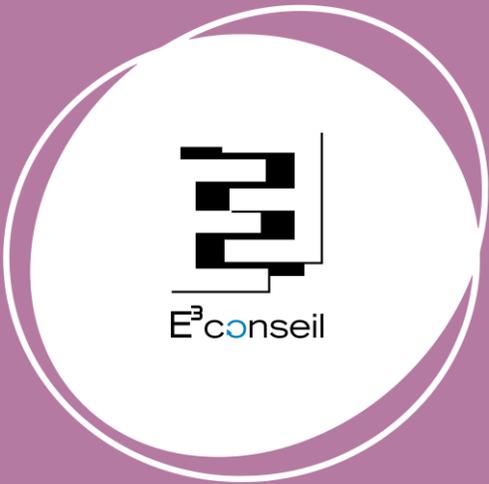
Each material of each packaging component is pre-identified on the portal.

You must answer the questions for each material individually.

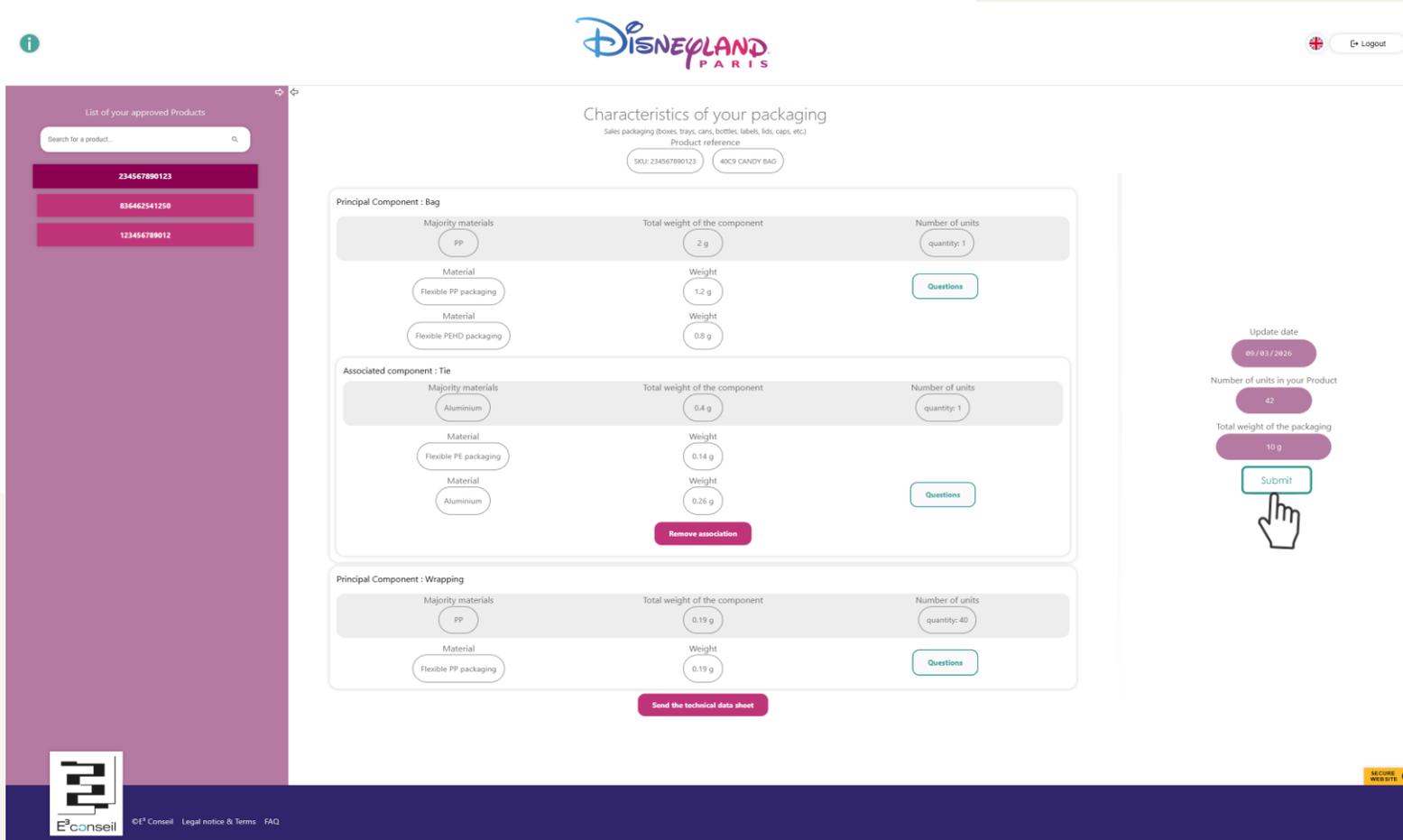
#### In this example:

1. The associated component “Tie” must be linked to the main component “Candy bag”.
2. As the “Candy bag” and the “Tie” are complex (multi-material) components, two technical data sheets must be sent via the automatic email. ▶

Send the technical data sheet



# Step 4 Validation.



**Disneyland PARIS**

Logout

List of your approved Products

Search for a product...

- 234567890123
- 836462541259
- 123456789012

**Characteristics of your packaging**  
Sales packaging (boxes, trays, cans, bottles, labels, lids, caps, etc.)  
Product reference  
SKU: 234567890123 40C9 CANDY BAG

**Principal Component : Bag**

Majority materials	Total weight of the component	Number of units
PP	2 g	quantity: 1
Material Flexible PP packaging	Weight 1.2 g	<a href="#">Questions</a>
Material Flexible PEHD packaging	Weight 0.8 g	

**Associated component : Tie**

Majority materials	Total weight of the component	Number of units
Aluminium	0.4 g	quantity: 1
Material Flexible PE packaging	Weight 0.14 g	<a href="#">Questions</a>
Material Aluminium	Weight 0.26 g	

[Remove association](#)

**Principal Component : Wrapping**

Majority materials	Total weight of the component	Number of units
PP	0.19 g	quantity: 40
Material Flexible PP packaging	Weight 0.19 g	<a href="#">Questions</a>

[Send the technical data sheet](#)

Update date  
09 / 03 / 2026

Number of units in your Product  
42

Total weight of the packaging  
10 g

[Submit](#)

SECURE WEBSITE

E3conseil © E3conseil Legal notice & Terms FAQ

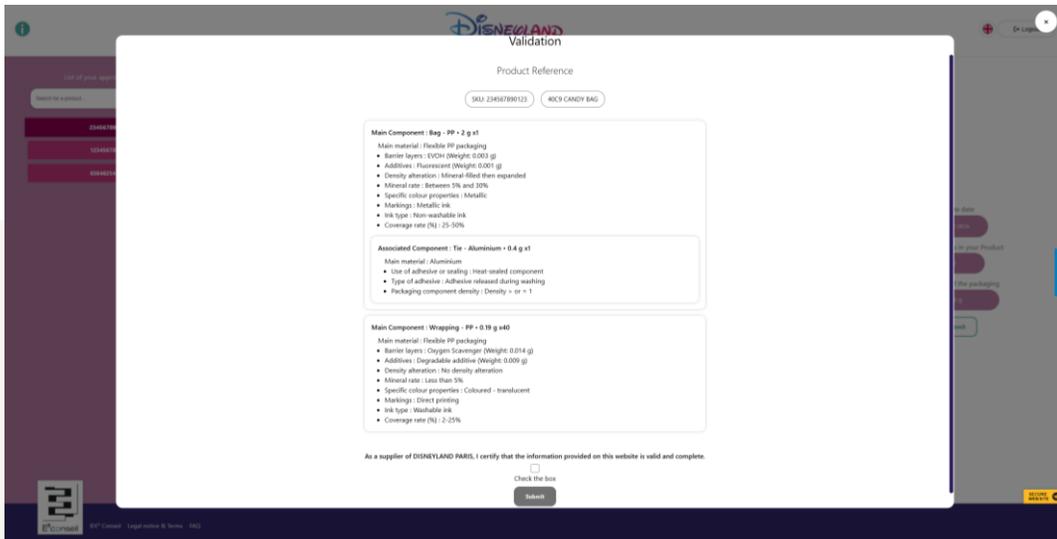
Once all questions have been answered, the **Submit** button turns green.

Clicking **Submit** opens a summary window displaying all recorded data.

# Certification and Validation of Declared Data.

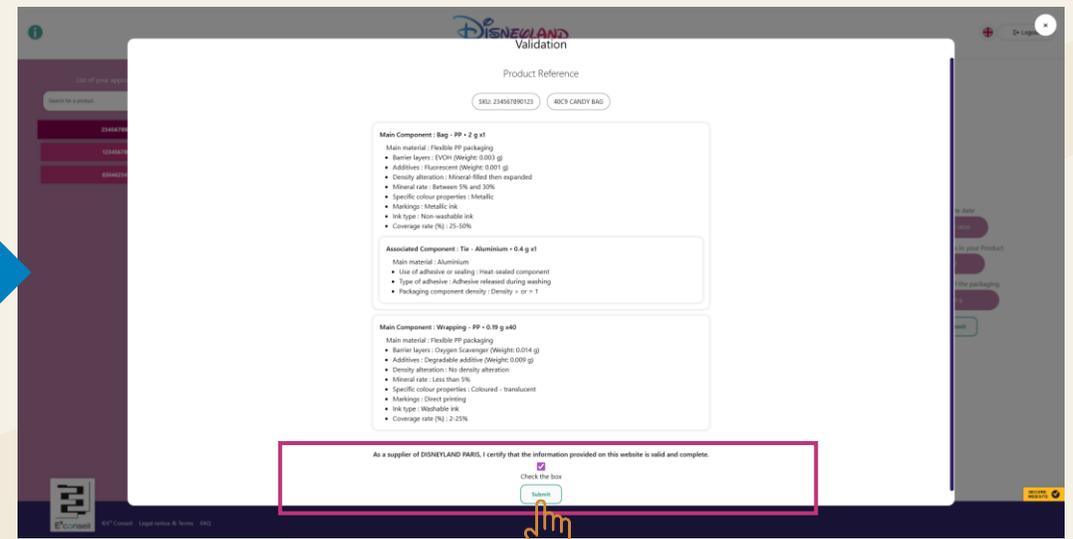
1

Before validating, please verify the data entered in the summary.



2

Certify the information provided and validate the record.



Once your record has been validated, the reference is automatically removed from the portal.

No record can be validated unless you tick the checkbox to certify the information provided on the portal.



- ➔ Always verify the accuracy of the information entered.
- ➔ Prioritise precision and consistency of data to avoid calculation errors.
- ➔ In case of doubt, refer to the technical packaging documentation or contact the manufacturer.
- ➔ If you notice errors in the default data recorded for a SKU on the portal, please **check the BOM file** (or any other document) **previously sent to Disneyland Paris:**
  - 1) If the document contains errors, contact **Disneyland Paris:**  
[dlp.sourcing.merchandise@disney.com](mailto:dlp.sourcing.merchandise@disney.com)
  - 2) If not, contact **E<sup>3</sup> Conseil:**  
[support@e3conseil.com](mailto:support@e3conseil.com)

Do you have any questions?